



Business Management & Administration

Careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations.

Holland Code	SOC Code	2019 Mean Wage	Occupation Title	2018 Est. Empl.	2028 Proj. Empl.	Education	Years work experience in a related occupation	On-the-job training
ECI	11-3021	\$165,971	Computer and Information Systems Managers	1,270	1,347	Bach	5+	None
ECS	11-1021	\$151,263	General and Operations Managers	4,197	4,438	Bach	5+	None
ESC	11-3121	\$141,836	Human Resources Managers	407	434	Bach	5+	None
ICE	15-2031	\$89,584	Operations Research Analysts	975	1,192	Bach	None	None
IEC	13-1111	\$86,417	Management Analysts	2,981	3,279	Bach	<5	None
SAC	13-1151	\$69,013	Training and Development Specialists	1,004	1,085	Bach	<5	None
ECS	13-1071	\$66,949	Human Resources Specialists	2,280	2,368	Bach	None	None
ECA	13-1131	\$60,714	Fundraisers	551	596	Bach	None	None
ECS	13-1121	\$52,433	Meeting, Convention, and Event Planners	338	360	Bach	None	None
CRE	43-5052	\$51,582	Postal Service Mail Carriers	1,059	1,049	HS	None	SOJT
CES	43-3051	\$40,916	Payroll and Timekeeping Clerks	520	497	HS	None	MOJT
CES	43-6014	\$40,440	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	7,352	6,611	HS	None	SOJT
ECS	43-4051	\$39,090	Customer Service Representatives	9,064	8,686	HS	None	SOJT
CRE	43-9021	\$33,004	Data Entry Keyers	632	453	HS	None	SOJT
CRE	43-4071	\$29,771	File Clerks	606	499	HS	None	SOJT
CES	43-4171	\$27,651	Receptionists and Information Clerks	2,595	2,654	HS	None	SOJT
CRS	43-4121	\$24,494	Library Assistants, Clerical	517	480	HS	None	SOJT

related classes

- Math
- Computer
- Language Arts
- Economics

hobbies, activities & groups

- Business Professionals of America (BPA) student organization
- DECA student organization
- Student Council
- Speech or Debate clubs
- Junior Achievement
- Help run a fundraiser
- Read business magazines



NOTE: For more information about occupations, visit: O*NET OnLine at www.onetonline.org or the Bureau of Labor Statistics at www.bls.gov. This table displays only selected occupations. For a complete listing, view the Delaware 2028 publication at <https://lmi.delawareworks.com/Content/Publications/>