



Business Management & Administration

Careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations.

Holland Code	SOC Code	2018 Mean Wage	Occupation Title	2016 Est. Empl.	2026 Proj. Empl.	Education	Years work experience in a related occupation	On-the-job training
ECI	11-3021	\$169,717	Computer and Information Systems Managers	1,183	1,362	Bach	5+	None
ECS	11-1021	\$150,936	General and Operations Managers	4,922	5,402	Bach	5+	None
ESC	11-3121	\$144,063	Human Resources Managers	361	403	Bach	5+	None
ICE	15-2031	\$86,693	Operations Research Analysts	598	784	Bach	None	None
SAC	13-1151	\$69,437	Training and Development Specialists	932	1,032	Bach	<5	None
ECS	13-1071	\$67,525	Human Resources Specialists	1,702	1,827	Bach	None	None
CES	43-6011	\$62,999	Executive Secretaries and Executive Administrative Assistants	1,336	1,149	HS	<5	None
CRE	43-5052	\$51,886	Postal Service Mail Carriers	1,026	1,050	HS	None	SOJT
ECS	13-1121	\$49,282	Meeting, Convention, and Event Planners	302	333	Bach	None	None
CES	43-3051	\$44,944	Payroll and Timekeeping Clerks	459	441	HS	None	MOJT
CEI	43-3031	\$44,762	Bookkeeping, Accounting, and Auditing Clerks	6,970	6,806	HS	None	MOJT
CES	43-6014	\$39,929	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	7,735	7,165	HS	None	SOJT
ECS	43-4051	\$38,059	Customer Service Representatives	6,773	6,892	HS	None	SOJT
CRE	43-9021	\$32,970	Data Entry Keyers	1,027	797	HS	None	SOJT
CRE	43-4071	\$29,514	File Clerks	570	494	HS	None	SOJT
CES	43-4171	\$27,161	Receptionists and Information Clerks	2,733	2,801	HS	None	SOJT
CRS	43-4121	\$24,246	Library Assistants, Clerical	469	483	HS	None	SOJT

related classes

- Math
- Computer
- Language Arts
- Economics

hobbies, activities & groups

- Business Professionals of America (BPA) student organization
- DECA student organization
- Student Council
- Speech or Debate clubs
- Junior Achievement
- Help run a fundraiser
- Read business magazines



NOTE: For more information about occupations, visit: O*NET OnLine at www.onetonline.org or the Bureau of Labor Statistics at www.bls.gov. This table displays only selected occupations. For a complete listing, view the Delaware 2026 publication at <https://lmi.delawareworks.com/Content/Publications/>