



Delaware JobLink
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Leadership Team Meeting Minutes

DAY AND DATE

Wednesday, June 12, 2024

ATTENDEES

Samantha Parker, Jamie Towns, Elisha Jenkins, Julie Odonnell, Lester Carlisle, Stacey Bragg, Cheryl Redd, Denise Burke, Joanna Staib, Sylvia Coleman, Richard Fernandes, Nilima Ramaswamy, Crystal Cammile, Max Cerna, Wanda Holifield, Alta Porterfield, Monterry Luckey, Valarie Tickle, Nakia Wallace, Tony Watson, Ray Fitzgerald, Darrell Miller, Maureen Whelan, Valerie Tickle, Shane Cannon

MINUTES

CONTENT

Summary

MOU and IFA

Partner discussed the status of the MOU and IFA. Feedback has been received and updates are made. Signature requests will go out by mid-June with a hard deadline of June 30, 2024 signature of the documents. Everyones diligence on this project is thanked.

Policy Landscape Review

Joanna Staib discussed the Delaware Employment Equity project, a two and a half year-long initiative funded by the US Economic Development Administration. The project aimed to review policies both internally and across the system with the goal of identifying conflicts and areas for collaboration. A report was produced, which revealed around 100 conflicting policies across various agencies. The report was shared with Samantha, who highlighted that 10 of these policies were duplicates or outdated. The group agreed to review these policies and consider implementing the report's recommendations, with a focus on addressing policy gaps and misalignments.

- Next Steps – partners committed to review these reports and be prepared to discuss actions in the July 2024 meeting.

Exploring Criminal Justice Council Grants

Valarie Tickle highlighted the potential of connecting the group with other criminal justice council grants, noting that there are more grants available than just the second chance at Grants. The group discussed and affirmed the importance of having a coalition or working group already established

when applying for federal grants, and the benefits of the group already having a clear direction and purpose.

Combined Performance Assessment Preparation

Lester Carlisle confirmed that negotiations for the next two program years had been finalized and suggested a discussion on partners' progress with the intent to alignment Title 2 guidance with the US DOE and state plans, recognizing potential inconsistencies. Lester Carlisle discussed the upcoming combined performance assessment, which will be implemented in the near future, likely for FY23 or 24. He suggested using this opportunity to start discussions and prepare for the assessment, which will cover all indicators and titles, proposing monthly meetings with key players to understand and prepare for the assessment. This meeting will identify areas of improvement and support needed across all titles.

The workgroup will conduct a trial run, looking at new negotiations to identify areas of shortfall. A plan was made to assemble a group from each department to work on this within the next month.

- Next Step – the group will report progress in the July 2024 meeting.

OSO Update

Samantha Parker provided an update about the work of the monthly OSO meetings, including presentation from an equitable hiring initiative in Delaware, the use of AI, and the need for better referral tracking. Lester Carlisle provided an update on the integration of the Delaware Job Link, emphasizing that the functionality for referrals is still active and will be moved to the Delaware Job Link. A focus group will be created to receive partner input on this integration. Nilima Ramaswamy reported on the progress of the PLC cohort, which is now creating a formal report to improve service delivery for English language learners.

Next Meeting – July 10, 2024 at 9:00am – Virtual

Respectfully submitted by:

Samantha Parker, Parker Consulting, LLC