Intensive/Training Policy No 16 – Issuing a Funding Authorization Request

Effectively immediately a Supervisor will not create a Funding Authorization Request unless the following conditions are met:

1. An Assessment and Planning service has been created with a completed EDP in DJL.
2. The case has been approved.
3. The ITA provider information is listed on the Provider’s List in DJL.
4. The amount of the individual’s Funding Authorization Request cannot be greater than what is listed on the Provider’s List in DJL (See note below).

Intensive Training Policy 16 – Processing an ITA – Effective: March 11, 2010

Revised: April 7, 2010

Exception: Through June 30, 2010, Staff will have the flexibility to plan costs greater than the amount on the “Providers list in DJL” based on an estimate provided by the trainer. This exception applies only to Institutions of Higher Learning (Colleges and Universities) and in no case may the ITA maximum limit be exceeded (Intensive Training Policy 8).