
Adult DET Contract Policy 3 – Selective Service Registration Waiver Requests

Selective Service Registration is an eligibility requirement as detailed in Adult DET Contract Policy 1. See this policy on who is required to be registered and how to document registration. This policy provides the procedure in how to request a waiver to the Selective Service Requirement.

Procedure

Any males who were required to be registered but failed to do so is first required to request a Status Information Letter. Once the letter has been obtained, the individual must present the letter with evidence to support his failure to register was not knowing and willful.

Evidence presented may include the individual's written explanation and supporting documentation of his circumstances at the time of the required registration and the reasons for failure to register. The individual should be encouraged to offer as much evidence and in as much detail as possible to support his case. The following are examples of documentation that may be of assistance in making a determination in these cases:

1. Service in Armed Forces. Evidence that a man has served honorably in the U.S. Armed Forces such as DD Form 214 or his Honorable Discharge Certificate. Such documents may be considered sufficient evidence that his failure to register was not willful or knowing.
2. Third Party Affidavits. Affidavits from parents, teachers, employers, doctors, etc., concerning reasons for not registering, may also be helpful to grantees in making determinations in cases regarding willful and knowing failure to register.

In order to establish consistency regarding the implementation of the requirement, contractor staff need to ask the following questions when determining whether a failure to register is knowing and willful:

- Was the individual aware of the requirement to register?
- If the individual knew about the requirement to register, was he misinformed about the applicability of the requirement to him (e.g., veterans who were discharged before their 26th birthday was occasionally told that they did not need to register)?
- On which date did the individual first learn that he was required to register?
- What actions, if any, did the individual take when he learned of the requirement to register?
- Where did the individual live when he was between the ages of 18 and 26?

Answers to the above questions with the Status Information Letter and evidence presented should be forwarded to the assigned Contract Specialist for a request to waive the Selective Services requirement. These documents should also be uploaded in Delaware JobLink as part of the eligibility documentation requirements.

No waiver will be granted if the determination is made that evidence shows that the individual's failure to register was done knowingly and willfully.