

January 5, 2024

*The Department of Labor is seeking your assistance in conducting its annual survey of construction wage rates. Delaware's prevailing wage rates are determined from data supplied by employers working in the State on private and public construction projects. The information you submit to the survey is critical to its accuracy. We ask that you complete the enclosed "Report of Construction Wage Rates" and return it to the Department of Labor in the enclosed envelope postmarked by **February 8, 2024**.*

*For your convenience, you may submit your response(s) electronically by visiting our website at <https://dol.delaware.gov> where you will find a link to the survey forms and instructions to complete the survey. You may also obtain the instructions by contacting Ms. Salina Crossland at [salina.crossland@delaware.gov](mailto:salina.crossland@delaware.gov) or at (302) 318-2769. We ask that you complete and submit the electronic format no later than **February 8, 2024**.*

*Pursuant to 29Del.C. §6960(a), the Department will be surveying specific job classifications and construction types for each county for the survey period ending December 31, 2023. Please refer to the instructions to identify the job classifications being surveyed for this period.*

*If you need assistance in completing the survey form, you may contact the Office of Construction Industry Enforcement, Salina Crossland at (302) 318-2769. In addition, we recommend that you visit our website <https://dia.delawareworks.com/labor-law/prevaling-wage.php> and refer to "Delaware's Prevailing Wage Regulations" and the "Classification of Workers Under Delaware's Prevailing Wage Law."*

*Sincerely,*

*Karryl Hubbard  
Secretary of Labor*

**STATE OF DELAWARE**  
**DEPARTMENT OF LABOR**  
DIVISION OF INDUSTRIAL AFFAIRS  
OFFICE OF CONSTRUCTION INDUSTRY ENFORCEMENT  
(302) 318-2769

STREET ADDRESS:  
252 CHAPMAN ROAD  
SUITE 210  
NEWARK, DE 19702

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NEWARK, DE 19702

**REPORT OF CONSTRUCTION WAGE RATES**

CONTRACTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PROJECT: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

TYPE OF CONSTRUCTION:     Building                     Heavy                     Highway

COUNTY:                                     New Castle                     Kent                                     Sussex

*Before completing this form, read enclosed instructions.*

Classification of Workers	Peak Week Between July 1- December 31, 2023	Hourly Rate With Fringes	No. of Workers

**KEEP A COPY FOR YOUR RECORDS**

CERTIFICATION: I hereby certify that the above information is true and correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

**REPORT OF CONSTRUCTION WAGE RATES (cont'd)**

Classification of Workers	Peak Week Between July 1- December 31, 2023	Hourly Rate With Fringes	No. of Workers

KEEP A COPY FOR YOUR RECORDS

CERTIFICATION: I hereby certify that the above information is true and correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

**INSTRUCTIONS**  
**FOR COMPLETING "REPORT OF CONSTRUCTION WAGE RATES"**

1. Print or type your company's name, address, phone number and the name of the project you are reporting. A **PROJECT** is the construction, alteration, repair or demolition of any structure, roadway, commercial or industrial site, including painting, attaching decorative features and any custom fabrication work regardless of where the work is performed. The Survey requires that you provide the project location and a brief description of the work.
2. Complete a separate report for each project in Delaware (both public and private) on which your company worked during the period **JULY 1, 2023 to DECEMBER 31, 2023**. [Make as many copies of the Report as you need.]
3. Check one box identifying the **TYPE OF CONSTRUCTION** you were doing (see page 4 and 5 of the Regulations for descriptions of types of construction). Do **NOT** report residential construction (under 5 stories) or maintenance work. Highway or Heavy construction that is part of a Building Project is Building Construction if the Highway or Heavy portion costs less than 20% of the total project cost. Delaware's Prevailing Wage Regulations are available by contacting our Office or online at <https://dia.delawareworks.com/labor-law/prevailing-wage.php>
4. Check one box identifying the **COUNTY** in which the work was performed.
5. Submit data for only those **CLASSIFICATIONS** listed below pursuant to 29Del.C. §6960(a) and that are defined in the "Classification of Workers Under Delaware's Prevailing Wage Law," available from our Office or online at <https://dia.delawareworks.com/labor-law/prevailing-wage.php>

**Building Construction**

**New Castle County**

Asbestos Workers  
Boilermakers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Plasterers  
Roofers –Composition  
Roofers –Shingle/Slate/Tile  
Truck Drivers

**Kent County**

Asbestos Workers  
Boilermakers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Elevator Constructors  
Pile Driver  
Plasterers  
Plumbers/Pipe/Steam Fitters  
Roofers –Composition  
Roofers –Shingle/Slate/Tile  
Truck Drivers

**Sussex County**

Asbestos Workers  
Boilermakers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Elevator Constructors  
Glaziers  
Pile Driver  
Plasterers  
Roofers –Composition  
Roofers –Shingle/Slate/Tile  
Terrazzo Finishers  
Terrazzo Setters  
Truck Drivers

### Highway Construction

#### New Castle County

Carpenters  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Iron Workers  
Laborers  
Millwrights  
Pile Driver  
Power Equipment Operators  
Sheet Metal Workers  
Truck Drivers

#### Kent County

Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Ironworkers  
Laborers  
Millwrights  
Pile Driver  
Power Equipment Operators  
Sheet Metal Workers  
Truck Drivers

#### Sussex County

Bricklayers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Iron Workers  
Laborers  
Millwrights  
Pile Driver  
Power Equipment Operators  
Sheet Metal Workers  
Truck Drivers

### Heavy Construction

#### New Castle County

Asbestos Workers  
Bricklayers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Glaziers  
Plasterers  
Sheet Metal Workers  
Sprinkler Fitters  
Truck Drivers

#### Kent County

Asbestos Workers  
Boilermakers  
Bricklayers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Glaziers  
Iron Workers  
Pile Driver  
Plasterers  
Plumbers/Pipe/Steam Fitters  
Power Equipment Operators  
Sheet Metal Workers  
Sprinkler Fitters  
Truck Drivers

#### Sussex County

Asbestos Workers  
Boilermakers  
Bricklayers  
Cement Finishers  
Diver  
Diver Tender  
Electrical Line Worker  
Glaziers  
Iron Workers  
Pile Driver  
Plasterers  
Plumbers/Pipe/Steam Fitters  
Sheet Metal Workers  
Sprinkler Fitters  
Truck Drivers

6. Specify **PEAK WEEK OF EMPLOYMENT** for each classification. **Peak week** is the calendar week during which you had the greatest number of workers in a given classification working on the project. Peak weeks may vary from classification to classification. [Peak week is explained on page 6 of the Regulations.]
7. Indicate the **HOURLY RATE OF PAY** (base rate + fringe benefits, if any) for each classification of worker. [Fringe benefits are explained on pages 5 and 6 of the Regulations.]
  - Report **ONLY** wages paid to workers who use the tools of a trade or are laborers.
  - Do not average wages.
  - Do not give a pay range.
  - Do not report premium pay or overtime pay. *Use only straight time pay.*
  - Do not report wages paid to apprentices, trainees or helpers who are paid less than laborers or mechanics.
  - Do not report extra hourly wages (premium pay) paid to working foremen for their supervisory duties. List working foremen using their mechanic classification and mechanic (not foreman) pay rate.
8. Indicate the **NUMBER OF EMPLOYEES** paid at each particular rate. If you pay different rates within a classification, list each rate separately with the number of workers paid at that rate.
9. Completed reports must be **RECEIVED** by the Department of Labor (Office of Construction Industry Enforcement) or **POSTMARKED** no later than **FEBRUARY 8, 2024**, in order to be used in determining prevailing wage rates.

For information call (302) 318-2769