

WIA Adult/Dislocated Worker Q &A

Q1. Are providers responsible for job placement or placement assistance?

A1. Providers will be responsible for placement assistance. However, there are Employment and Employment Retention goals that need to be met.

Q2. What is the WIA adult average earning?

A2. \$10,815

Q3. What is pre-determined eligibility? Is there going to be training on determining eligibility?

A3. Based on the information the client gives one stop staff, the client will be identified as a likely candidate for services. The provider will need to collect all the necessary documentation to determine the eligibility. Yes, there is going to be training on collecting documentation and determining eligibility.

Q4. Can a contractor staff person be out stationed at DOL?

A4. No, unfortunately additional space is not available.

Q5. Can the workshop be longer if at provider site?

A5. No, the timeframes for the workshops are defined in the RFP.

Q6. Can you extend workshop services during job club?

A6. Providers will create their own curriculum for job club.

Q7. Can we use resources at the "one stop" office during workshop?

A7. It is not possible to provide a reasonable answer to this question. Generally, it is expected that these workshops stand alone and are only housed in the "one stop" for the convenience of the participant. No "one stop" services are expected to be part of the workshop. Specific questions regarding the availability of "one stop" services will have to be dealt with as a specific request.

Q8. If a person is not job ready at the end of the 180 days what happens?

A8. If the person is not job ready at the end of 180 days, then the provider is unsuccessful with that individual.

Q9. If the max is 15 people; can you begin a workshop with less than 15 people?

A9. Yes, you should be capable of running a workshop with up to 15 people in attendance

Q10. What is the contract period?

A10. Anticipated start date is July 1, 2009 and an end date of June 30, 2010, with the opportunity for a year extension.

Q11. Can a person be in multiple programs, for example TANF, Employment Connections?

A11. Yes, if the provider receives a referral from the One-Stop it doesn't matter if the individual is involved in another program.

Q12. Can you charge for computer training or other trainings, can this be a part of your proposal?

A12. No.

Q13. When "one stop" staff does the pre-determination, will they also be doing other assessments like CASAS?

A13. No, Referrals will be made at the time of Registration at the One-Stop and assessment is not part of the Registration process.

Q14. Will rates be lowered?

A14. No, performance rates are determined by the Regional office.

Q15. Proposers feel that 22.5 hours is not reasonable, is there flexibility to spread the time out. Example, 5 hrs a day for 4 days?

A15. No, workshops are dictated by space availability.

Q16. How are cycles determined –Question 5 rfp?

A16. Each workshop should be considered a cycle, there should be at least 24 cycles (2x's per month)

Q17. Is there a limit to the number of pages in Question 4 (rfp)?

A17. No

Q18. What is verification - question 6 (rfp)?

A18. This is how you will document each milestone. If awarded, you will be given guidance on our documentation policy. The policy is available for review at www.delawareworks.com/wib

Q19. Is this budget for the entire agency or just what we are proposing for this program?

A19. Your budget should be 100% of what you are proposing for this program

Q20. Can paid work experience be included in the budget and part of the curriculum?

A20. No, the two allowable activities are Workshops and Job Clubs.

Q21. Will the files be the 6 part file?

A21. Yes.

Q22. Will the credential be our own agency credential?

A22. Yes, you will provide the client with a credential or certification of completion from your agency.

Q23. What are the rates for 30 and 90 day retention?

A23. Entered Employment Rate will be 88%, 30 Day Retention will be 70%, and 90 Day Retention will be 65%.

Q24. Will DOL provide program monitoring?

A24. Yes, each contractor will have a contract manager who will provide technical assistance and support during the contract period.

Q25. Is the contract going to be 100% Cost Reimbursement?

A25. No, the contract will be 80% Cost Reimbursement, and 20% Performance Based.

Q26. What is the anticipated numbers to be served?

A26. Providers are expected to serve 360 clients per year (2 workshops per month with 15 individuals per workshop for a total of 30 individuals per month). Providers are also expected to be able to provide an additional two workshops per month at 15 individuals per if needed for a total of 720 individuals per year.