

**MEMORANDUM OF UNDERSTANDING
STATE OF DELAWARE WORKFORCE INVESTMENT BOARD
AND
DELAWARE ONE-STOP PARTNERS
July 1, 2007 to June 30, 2017**

I. Introduction

The purpose of this Memorandum of Understanding (MOU) is to establish an atmosphere of cooperation and collaboration among partners. By working together, partners can identify current and future workforce skills, promote post-secondary education, develop lifelong learning strategies, and foster the entrepreneurship spirit for Delaware citizens. A highly educated, skilled, and talented population will enable Delaware to compete in the global economy. This MOU between the Delaware Workforce Investment Board (DWIB), hereafter referred to as the "Board" and the One-Stop Delivery System signatory partners, hereafter referred to as the One Stop Partners is a requirement of the Workforce Investment Act of 1998.

This MOU will establish guidelines for the One-Stop Operator and One-Stop Partners in creating and maintaining cooperative working relationships. It describes how the various funding streams and resources will be utilized to better serve mutual customers, both job seekers and employers through an integrated one stop system (hereinafter referred to as the system) of service delivery operated at four (4) comprehensive sites called the Delaware One Stop Career Centers and augmented by the Delaware JobLink interactive Internet site. The Delaware Department of Labor, Division of Employment and Training is the designated One-Stop Operator

II. Strategic Vision and Goals

The Mission of the Delaware One Stop service delivery system is to provide services enabling employers and job seekers to make informed employment and training choices leading to employment. It is the vision of Delaware's One-Stop Operator and the One-Stop Partners that the system will deliver diverse comprehensive services that will provide customers the opportunity to obtain employment, training, and gain postsecondary educational credentials. The system will also promote the need for customers to engage in lifelong learning so that job seekers will continue to remain competitive in the workplace. These services are designed to connect unemployed and dislocated workers to a job in one of the growth industry sectors of the economy and provide the underemployed worker the opportunity to obtain education and training so they can attain new skills required for a job in a high demand, high growth, and high wage industry sector.

The goal of the system is to assist individuals to obtain suitable employment. In meeting this goal, the partners will work to eliminate duplication of services, reduce administrative costs, enhance participation and performance of customers served through the system and improve customer satisfaction. Achievement of this goal will allow Delaware to continue building a workforce development system that prepares individuals for high demand, high growth

employment in industry sectors that are vital for continued economic growth and that are essential for Delaware and the nation to compete in the global market.

III. Delaware's One-Stop Partners Programs and Activities

1. The Delaware Department of Labor, Division of Employment and Training
 - Workforce Investment Act Statewide Activities
 - Workforce Investment Act Adults
 - Workforce Investment Act Youth
 - Workforce Investment Act Dislocated Workers
 - Wagner-Peyser Act
 - Local Veterans Employment Representative
 - Disabled Veterans Outreach Program
 - Trade Act Assistance
 - NAFTA Transitional Adjustment Assistance
2. Delaware Department of Labor, Division of Vocational Rehabilitation
3. The Client Assistance Program (CAP)
 - Authorized by the Vocational Rehabilitation Program Parts A and B of the Title I of the Rehabilitation Act (29 USC 720)
4. The Dynamic Education System Inc.
 - Job Corps Outreach, Admission, and Placement Activities
5. Delaware Department of Education
 - Post Secondary Vocational Education Activities Authorized under the Carl D. Perkins Vocational and Applied Technology Act (20 USC 3201)
6. Delaware Department of Education
 - Adult Education and Literacy Activities authorized under Title II of the Workforce Investment Act
7. The Delaware Department of Labor, Division of Unemployment Insurance
 - Programs Authorized under State Unemployment Compensation Laws (In accordance With Federal Law)
8. Delaware Department of Health and Social Services, Division of Social Services
 - Welfare to Work Programs Authorized Under Section 403(a) (5) of the Social Security Act (42 USC 603 (a) (5))
9. Delaware Department of Health and Social Services, Division of State Service Centers
 - Employment and Training Activities Carried out under the Community Services Block Grant (42 USC 9901)
- 10 Delaware Department of Health and Social Services, Division of Aging Adults with Physical

Senior Community Service Employment Activities Authorized under title V of the Older Americans Act of 1965 (42 USC 3056)

11. Disabilities Delaware Department of Health and Social Services, Division for the Visually Impaired

Vocational Rehabilitating Programs Authorized under Parts A and B of Title I of the Rehabilitation Act (29 uSC 720)

12. The Telamon Corporation

Migrant and Seasonal Farm Worker Program

13 The Delaware State Housing Authority

Employment and Training Activities carried out by the Department of Housing and Urban Development

IV. Memorandum of Understanding Provisions

Services to be provided through the One-Stop Delivery System

The Delaware Department of Labor, Division Of Employment and Training, hereafter referred to as DOL-DET, has been designated by the Governor to be the One-Stop Operator and the primary provider of services in the One-Stop Employment Centers. Currently, there are four One-Stop Employment Centers strategically located throughout the State of Delaware. The One-Stop Employment Centers are in Wilmington, Newark, Dover, and Georgetown and services are delivered in accordance with the Workforce Investment Act 1998, Executive Order 75, dated January 31, 2000 and the MOU between the Governor of Delaware and Delaware's Workforce Investment Board and DOL-DET. Services provided in accordance with the Wagner-Peyser Act are available in each center. Each county has at least one comprehensive employment center where customers can access the applicable core, intensive, and training services provided by the required One-Stop partners. In addition to the One-Stop Centers, job seekers and employers can access required core services anytime at <https://joblink.delaware.gov> (JobLink). A network of affiliated partner sites/links is accessible from JobLink and will provide one or more of the programs, services, and activities of the One-Stop partners, or these sites will at least provide information on the availability of core services in the local area and information regarding specialized centers that address specific needs.

The DOL-DET developed the JobLink case management system to track core, intensive, and training services provided to customers and gather common measures data. DOL-DET staff agree to provide access to information and training on the appropriate JobLink functions. All One-Stop partner staff, supervisors, and administrators will adhere to all Federal, and State confidentiality rules. One-Stop Partners choosing to connect to the data system will be responsible for costs relating to purchasing and maintaining equipment and collecting data. Any costs incurred due to One-Stop partners requesting additional development of the Client Tracking System, will be borne by the requesting One Stop Partner. A feasibility study will be conducted to determine whether or not the cost incurred by additional development of the system is cost effective.

One-Stop Partners will be primarily responsible for providing those core services, which they are authorized to deliver and for which they are provided funding. The applicable core services for each partner are identified in section 134(d)(2) of the WIA. The DOL-DET as stipulated in the Wagner-Peyser Act will provide Labor Exchange Services. Wagner-Peyser funds will be used to deliver core services. It is expected that the appropriate One-Stop Operator and One-Stop Partner staff will be knowledgeable about all services provided at the One-Stop Center. One-Stop Partners will be responsible for providing technical assistance and training to local One-Stop Center staff as well to other One-Stop Partner staff not located in the One- Stop Employment Centers on referral processes and services related specifically to the respective One-Stop Partner.

One-Stop Partners will retain eligibility determination for their respective services whether co-located or connected through another method. Costs for core, intensive, and training services for customers who are determined to be best served by and eligible for a Partner's services or programs will be borne by the One-Stop Partner that is authorized to deliver the service and for which they are funded. If eligible, customers may receive non-duplicated services from multiple partners.

Additionally, pamphlets and other informational materials about One-Stop Partners' programs will be available to customers in every One-Stop Center and affiliated sites. One Stop Partners will be responsible for providing up-to-date materials about their programs and services. DOL-DET will provide Workforce Information (economic, wage, unemployment and employment statistics) in the One-Stop Employment Centers as well as through the JobLink website. All One-Stop Partners and the public will have access to the information. One-Stop Partners who request customized Workforce Information and reports will bear the cost.

This Agreement may be executed in counterparts such that the signature may appear on separate signature pages. A copy of an original, with all signature pages appended together shall be deemed a fully executed Agreement.

SIGNATURE PAGE
MEMORANDUM OF UNDERSTANDING
STATE OF DELAWARE WORKFORCE INVESTMENT BOARD
AND
DELAWARE ONE-STOP PARTNERS
July 1, 2007 to June 30, 2017

This agreement shall become effective as of the date of signing and shall terminate on June 30, 2017 unless terminated earlier by any of the parties to the agreement. The agreement may be terminated by any party upon 30 days written notice to the other parties without cause.

The parties to the agreement may request in writing an amendment to the MOU through the Board. The Board may amend the MOU whenever the Board determines it is appropriate or necessary. Any modifications to this agreement, to be valid, must be in writing, signed and dated under the conditions agreed upon by all the parties, and attached to the original agreement. If any provision of the agreement is held invalid, the remainder of the agreement shall not be affected.

Department of Education Partner(s) programs covered by this agreement:

1. Post Secondary Vocational Education Activities Authorized under the Carl D. Perkins Vocational and Applied Technology Act (20 USC 3201)
2. Adult Education and Literacy Activities authorized under Title II of the Workforce Investment Act

Department of Health and Social Services Partner(s) Programs covered by this agreement:

1. Division of Social Services Welfare to Work Programs.
2. Division of State Service Centers Employment and Training Activities Carried out under the Community Services Block Grant.
3. Division of Aging and Adults with Physical Disabilities Senior Community Service Employment Activities
4. Division for the Visually Impaired Vocational Rehabilitation Programs

Delaware State Housing Authority Partner(s) program covered by this agreement:

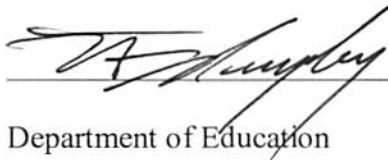
1. Employment and Training Activities carried out by the Department of Housing and Urban Development

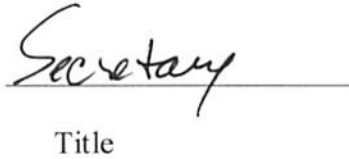
Department of Labor programs covered by this agreement:

1. Workforce Investment Act Statewide Activities
 - Workforce Investment Act Adults
 - Workforce Investment Act Youth
 - Workforce Investment Act Dislocated Workers

- Wagner-Peyser Act
 - Local Veterans Employment Representative
 - Disabled Veterans Outreach Program
 - Trade Act Assistance
 - NAFTA Transitional Adjustment Assistance
2. Delaware Department of Labor, Division of Vocational Rehabilitation
 3. The Delaware Department of Labor, Division of Unemployment Insurance

Signatures


 Department of Education

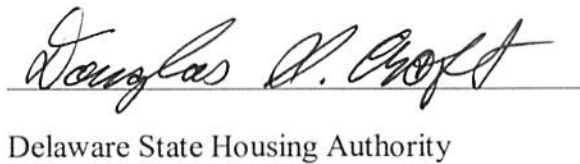

 Title

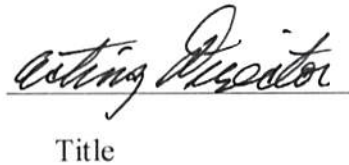

 Date


 Department of Health and Social Services

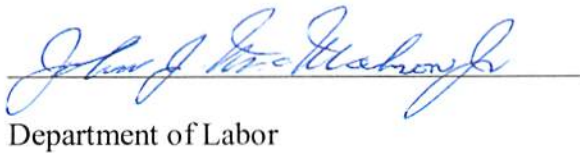

 Title

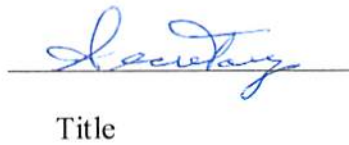

 Date

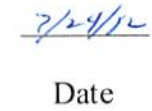

 Delaware State Housing Authority


 Title

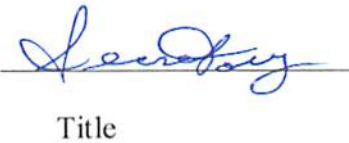

 Date


 Department of Labor


 Title

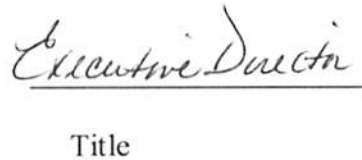

 Date

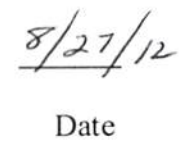

 Chief Elected Official or Designee


 Title


 Date


 Delaware Workforce Investment Board


 Title


 Date

SIGNATURE PAGE
MEMORANDUM OF UNDERSTANDING
STATE OF DELAWARE WORKFORCE INVESTMENT BOARD
AND
DELAWARE ONE-STOP PARTNERS
CLIENT ASSISTANCE PROGRAM
July 1, 2012 to June 30, 2017

This agreement shall become effective as of the date of signing and shall terminate on June 30, 2017 unless terminated earlier by any of the parties to the agreement. The agreement may be terminated by any party upon 30 days written notice to the other parties without cause.

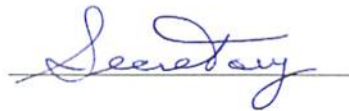
The parties to the agreement may request in writing an amendment to the MOU through the Board. The Board may amend the MOU whenever the Board determines it is appropriate or necessary. Any modifications to this agreement, to be valid, must be in writing, signed and dated under the conditions agreed upon by all the parties, and attached to the original agreement. If any provision of the agreement is held invalid, the remainder of the agreement shall not be affected.

Partner(s) programs covered by this agreement:

Signatures



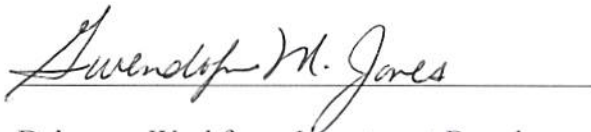
Chief Elected Official or Designee



Title



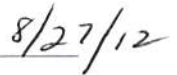
Date



Delaware Workforce Investment Board



Title



Date



Partner - Department of Labor



Title



Date

**SIGNATURE PAGE
MEMORANDUM OF UNDERSTANDING
STATE OF DELAWARE WORKFORCE INVESTMENT BOARD
AND
DELAWARE ONE-STOP PARTNERS
JOB CORP
July 1, 2012 to June 30, 2017**

This agreement shall become effective as of the date of signing and shall terminate on June 30, 2017 unless terminated earlier by any of the parties to the agreement. The agreement may be terminated by any party upon 30 days written notice to the other parties without cause.

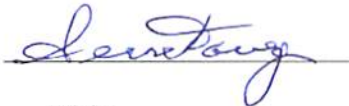

The parties to the agreement may request in writing an amendment to the MOU through the Board. The Board may amend the MOU whenever the Board determines it is appropriate or necessary. Any modifications to this agreement, to be valid, must be in writing, signed and dated under the conditions agreed upon by all the parties, and attached to the original agreement. If any provision of the agreement is held invalid, the remainder of the agreement shall not be affected.

Partner(s) programs covered by this agreement:

Signatures



Chief Elected Official or Designee

Title Date





Delaware Workforce Investment Board

Title Date



Partner - Department of Labor

Title Date