

## **WIOA Section IV for Combined Plan**

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### Section IV. Coordination with Combined State Plan Programs

Coordination with partner agencies began in Delaware Wednesday January 21, 2015 with a kick-off meeting to introduce the Workforce Investment and Opportunity Act. In addition to state agency attendees, representatives from the U.S. DOL ETA Region 2 Philadelphia Office attended this initial meeting and provided remarks.

Tuesday, May 19<sup>th</sup> a follow up meeting occurred with the partner agencies to review the One-Stop requirements and design. In addition, there was a discussion introducing the state plan requirements and advantages for the partner agencies to participate in the combined planning process.

A central email box was established to coordinate communication among the partner agencies and to ensure the efficient and expedient flow of ideas.

Two committees emerged to coordinate and plan for WIOA. The Combined Plan Partner Planning Committee and the One-Stop Partner Planning Committees were formed.

### **Combined Plan – Partner Planning Committee**

Partner agencies were asked to respond to the Division of Employment and Training by June 30, 2015 to state their intentions of participating in the combined planning process.

On July 10, 2015 a Letter of Instruction (LOI) for development of Delaware's Combined, Demand Driven, Four Year State Workforce Plan was distributed to the agencies who agreed to participate in the Combined Plan. The LOI outlined the mission of the planning committee and the general flow of the process.

The first initial meeting of the combined plan partners committee occurred on Wednesday, July 15 at 1:30 p.m. in the Department of Labor Annex Building at 19 West Lea Boulevard, Wilmington, DE 19802.

An information sharing platform was provided by the Delaware Department of Education which enabled the group to easily share pertinent information to be included in the plan.

Bi-weekly conference call meetings were established. The meetings focused on the following areas:

- Federal Guidance/Notifications
- Information Collection Request (ICR) Combined Plan Requirements

- Project Timeline
- Public Comment Requirements

### **One-Stop – Partner Planning Committee**

The One-Stop Partner Planning Committee's initial meeting was held on September 16, 2015. Subsequent meetings have been scheduled on a monthly basis. This committee is tasked with ensuring continuous improvement and evolution of the Workforce Development System for Delaware.