

Memorandum

For Record

From: William J. Potter, Executive Director, Delaware Workforce Development Board (DWDB)

Date: August 19, 2016

SUBJECT: Policy #2016002 Reallocating Youth, Adult, and Dislocated Worker Funds.

1. Purpose. This policy provides the procedures for reallocating Youth, Adult, and Dislocated worker funds throughout Delaware. It is effective upon receipt.

2. Background. The Workforce Innovation and Opportunity Act of 2014 and section 683.140 of the WIOA Final Rule authorize individual states to reallocate funds from the above grants. Because the decision rests solely with the governor and that official is a member of the Delaware Workforce Development Board, and authorized the board to make these type decisions on his/her behalf, the DWDB or its Executive committee will authorize the reallocation of funds through its quarterly meetings.

3. Procedure. The Delaware Department of Labor, Division of Employment and Training (DOL-DET), and/or any DWDB committee will identify any potential opportunity for reallocation and make a recommendation for action to the board or the Executive Committee. While it is desirable for the whole board to approve a reallocation, the Executive Committee may act if the need identified requires immediate action.

4. Additional Considerations. This policy does not proscribe strict criteria to initiate reallocation actions as the breadth of potential needs for this type of action are too varied to categorize; rather it embraces the “reasonable person” approach, “Given the same situation, what could we expect a reasonable person to do?” Examples of criteria could include:

- A mass layoff resulting in a huge expenditure of dislocated worker funds
- An influx of adult job seekers resulting from improved economic conditions
- An increase of dislocated worker investment due to the arrival of a new employer with specific needs

5. Point of Contact. I am the point of contact at 302-761-8163 or William.potter@state.de.us

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