

**FOR:** DOL-DET Staff, WIOA Partners, Existing and Prospective ITA Providers Providers

**FROM:** Executive Director, Delaware Workforce Investment Board (DWDB)

**DATE:** July 29, 2020

**SUBJECT:** Policy #2020003 Paying for ITA programs in full

1. Purpose. This memo immediately authorizes the Delaware Department of Labor, Division of Employment and Training to pay the full cost of non-degree ITA programs. This change is effective upon receipt will expire on 30 June 2021, unless extended or rescinded.
2. Background. The DWDB (and the DWIB before it) have always mandated a maximum investment for Individual Training Accounts (ITA) to ensure a wide disbursement of dollars to help more people. The current economic disaster requires us to suspend this policy. Simply, it makes little sense to train someone for a high demand occupation and then saddle them with onerous debt as they seek self-sustaining employment in the middle of an economic disaster.
3. WARNING. Providers will ensure prices listed on the ETPL are the same or less than is charged to the general public. Be advised training program prices are a consideration for approval. The board has and will deny exorbitantly priced programs. It is important to note training programs must be ready and available for general use before the DWDB will consider them for inclusion to ETPL.
4. I am the point of contact for this memo at 302-650-4386 or [William.potter@delaware.gov](mailto:William.potter@delaware.gov).



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